



March 4, 2021

Re-opening has arrived!

Hello Panther Community -

We are excited to have the presence of our children on-campus again. A school is not the same without the spirit of our children gracing our classrooms.

We will have a staggered return dates over this first week:

- **Monday, Mar. 8 = Grades PK-2**
- **Tuesday, Mar. 9 = Grades PK-2 + Grades 3-6**
- **Wednesday, Mar. 10 = Grades PK-2 + Grades 3-6 + Grades 7-9**
- **Thursday, Mar. 11 = Grades PK-2 + Grades 3-6 + Grades 7-9 + Grades 10-12**

SCHOOL HOURS HAVE CHANGED:

| Day       | Entrance time | Classes start | Dismissal and Pick-up start time | PK and K Pick-up | Pick-up   |
|-----------|---------------|---------------|----------------------------------|------------------|-----------|
| Monday    | 7:20 a.m.     | 8:00 a.m.     | 2:45 p.m.                        | 2:30 p.m.        | 3:15 p.m. |
| Tuesday   | 7:20 a.m.     | 8:00 a.m.     | 1:40 p.m.                        | 1:30 p.m.        | 2:10 p.m. |
| Wednesday | 7:20 a.m.     | 8:00 a.m.     | 1:40 p.m.                        | 1:30 p.m.        | 2:10 p.m. |
| Thursday  | 7:20 a.m.     | 8:00 a.m.     | 1:40 p.m.                        | 1:30 p.m.        | 2:10 p.m. |
| Friday    | 7:20 a.m.     | 8:00 a.m.     | 1:40 p.m.                        | 1:30 p.m.        | 2:10 p.m. |

**DISMISSAL:**

- We will have early leave on Tuesday through Friday to assure time to comply with our deep cleaning protocols.
- PK-K students who do not have older siblings can begin to be picked up 15 minutes before the dismissal time listed above.
- Students will be dismissed by families.

**PICK-UP TIME:**

- \* We need to provide our cleaning staff ample time to deep clean the school for the following day, so we all must adhere to the pick-up time out of respect for all.
- Any parent arriving 30 mins. later than the dismissal times more than 3 times: your child(ren) will have to return home for the rest of the school year.
- Car entrance will be controlled. Parents/Tutors will not be allowed to get out of their cars.
- Each family will receive an identification number and students will be released when the vehicle has received permission to enter the campus.
- Calls will be made to the classrooms and students will be released at that time.

## COVID-19 TESTING:

- Regular random testing will be done on campus by the PR Dept. of Health as per their protocol. This will be required from all students and staff.
- Parents will be required to submit a signed document of authorization for your child(ren) before or upon arriving to the first day of classes.
- This document will be emailed to you prior to the first day.

**SAFETY FIRST:** To maintain a safe and healthy environment for all our CS members, it is mandatory that all members practice the required COVID-19 protocols.

- EVERYONE IS EXPECTED TO DEMONSTRATE THEIR MOST RESPONSIBLE SELF AT ALL MOMENTS DURING THE DAY.
- Should any student have repeat infractions of these protocols, they will be required to return to the “home virtual” option for the rest of the school year.
- This is not a punishment, rather an acknowledgement that some students may have difficulty with compliance, and that our number one priority is the health, safety, and wellbeing of all our members.

## ADDITIONAL INFORMATION

- **Fans:**
  - Students will be allowed to bring a battery operated desk fan.
  - These must be a single-direction fan (They cannot oscillate).
- **Clothing:**
  - Uniform is not required.
  - Staff and students should come in lightweight and comfortable clothing. All may use tennis shoes or sandals, but flip flops are not acceptable.
  - Students may use Bermuda length shorts or lightweight pants and a Panther or solid-colored t-shirt in white, blue, or yellow.
  - Panther Pride t-shirt information forthcoming.
- **Breakfast-Lunch:**
  - We ask that all parents enter the link that you will receive the evening PRIOR TO the request, so the staff has the lists bright and early to prepare the orders.
  - Brown bag breakfast will be retrieved from the cafeteria entrance in the LS Plaza.
  - Lunches will be sealed in a disposable tray with disposable utensils.
  - **Microwaves will not be available for use**, so please keep this in mind if you send lunch with your child.
- **Personal items for consideration:**
  - Though the school will have supplies available, we understand that parents may wish for their child to have their personal hand sanitizer or a baggie with a day supply of disinfectant wipes. We will permit students to carry these with them.
- **Tech Devices:**
  - Please make sure your child(ren)’s device is fully charged for school each day and that the battery is in good condition, capable of holding a charge for the day.
  - All students from PK+ are expected to bring their device, as many tech skills-building programs are used to enhance the learning at all grade levels.
- **Elementary:**
  - HR teachers will notify parents what materials your students should bring.

- **Students in grades 9-12 ONLY:**
  - You should have created a special schedule. If you have not, please check with your English teacher to make sure s/he guides you through the process.
- **Arrival:**
  - The school will open at 7:20.
  - The first class begins at 8:00 a.m.
  - No parents or tutors will be allowed out of the cars for any reason.
  - We will have controlled entry with temperature/symptoms check at each car.
  - Students will wait in their cars until their temperature is taken.
  - For complete details, please refer to the attached protocol document.
  - Students in grades PK-9 will report to their homeroom class.
  - Students in grades 10-12 will report to their first period assigned classroom.
- **Walk In Entrance:**
  - Any students entering the school on foot will need to enter through the Central Entrance where the stairs are located (not by the guard gate). A person will take each student's temperature and check for symptoms before allowing the student to enter the campus. Parents should accompany the students in case they are required to return home.
- **Lunch:**
  - A link will be sent so parents/students can pre-order lunch
  - The 2 covered Pavilions will serve as distanced, outdoor eating spaces.
  - Lunches will be handed out as students arrive to the assigned Pavilion.
  - Assigned lunch times will be staggered, 55 min. periods, to allow students to eat and have a break, before returning to classes.
  - Students will be escorted to the assigned Pavilion, where they will receive their lunch tray, eat, and spend some relaxing time before returning to the classroom.
  - The spaces will be disinfected between groups.
- **Circulation:**
  - Students will follow signage indicating correct circulation in the public spaces.
  - Restrooms use will have controlled numbers.
- **Distancing-masking-disinfecting:** All personnel and students will be required to
  - All personnel and students will be required to wear a mask at all times, except when eating
  - All personnel and students will be required to maintain distance protocols at all times (in classrooms, circulating, outdoors)
  - Each classroom/office will have a hand sanitizing dispensers and additional supplies to disinfect areas as needed throughout the day
  - Extra handwashing stations are available on each level of both elementary and high school plazas for handwashing.
  - Classrooms have been prepared for 6 feet distances and individually assigned spaces.
- **Students continuing in Virtual Learning – expectations:**
  - Sitting and attentive (not laying on a couch or bed)
  - properly groomed and dressed in casual day attire
  - have cameras on during the class
  - full participation in all activities and assessments
  - follow rules of the school and regular classroom setting to the extent possible

- **COVID Symptoms or Positive Results** (you will receive more details in the Protocol that will be sent later this week)
  - We have an isolation room and protocol for attending any symptomatic cases until the person is retired from the school.
  - Travel: upon return, students will be required to follow PR Health Department quarantine protocol and present a negative test to receive permission to return.
- **Please keep an extra mask in your children's bookbag.**

We would like to request help from any parents who would like to volunteer some time to assist in the school

- Monitoring the arrival of students
- Monitoring snack times
- Monitoring lunch times

Please send an email to [learning@caribbeanschool.org](mailto:learning@caribbeanschool.org), and we will contact you to discuss the time you can donate based on our needs. You MUST PROVIDE PROOF OF VACCINATION to volunteer and you must be respectful of mitigation practices. Also, you will only be allowed to enter and go directly to your duty and retire directly to your car when the duty is finished. Access to the school is limited as part of our mitigation procedures, so we need to require the same from our volunteers.

In the name of our CS family of staff and faculty, we welcome you back!

Cindy Pieterick  
HOS